

**TONBRIDGE, EDENBRIDGE & MALLING  
CONSERVATIVE ASSOCIATION  
HADLOW BRANCH  
23 The Maltings  
Carpenters Lane  
Hadlow TN11 0DQ  
Tel: 01732 851663  
Em: janetsergison@talktalk.net**

5 February 2020

Dear Member

**NOTIFICATION OF HADLOW BRANCH ANNUAL GENERAL MEETING**

I am writing to advise that the Annual General Meeting of the Hadlow Branch of the Tonbridge, Edenbridge & Malling Conservative Association will take place on Friday, 28 February 2020 at the home of Mr & Mrs Robert Barnes, "Corneys", The Square, Hadlow, Kent TN11 0DD at 6.45 pm.

An agenda for the meeting is printed below and a nomination paper is enclosed. If you wish to submit a nomination for any of the positions listed, please ensure the completed nomination paper is delivered to Janet Sergison, Hon Secretary, 23 The Maltings, Carpenters Lane, Hadlow, Kent TN11 0DQ by 5pm on the day of the meeting. Nominations will be accepted at the meeting if there are vacancies for any of the positions listed.

Yours sincerely

Janet Sergison  
Hon Secretary

**AGENDA**

1. Chairman's Opening Remarks
2. Apologies for Absence
3. To Receive, and if approved, adopt the Minutes of the last Annual General Meeting of the Branch
4. Matters Arising from the Minutes
5. Correspondence Relevant to the Branch AGM
6. To receive and, if approved, adopt the Chairman's Report
7. To receive, and if approved, adopt the Financial Report
8. Election of Officers:
  - i. Chairman
  - ii. Deputy Chairman
  - iii. Hon Secretary
9. Election of Branch Committee
10. Election of TWO Representatives to Executive Council plus a named Deputy

**BRANCH NOMINATION PAPER**

I wish to nominate the following Branch Officers for the forthcoming year

| <b>OFFICE</b>                                           | <b>NOMINEE</b> | <b>SIGNATURE OF<br/>NOMINEE TO ACCEPT</b> |
|---------------------------------------------------------|----------------|-------------------------------------------|
| Chairman                                                |                |                                           |
| Deputy Chairman                                         |                |                                           |
| Secretary                                               |                |                                           |
| First Branch<br>Representative on<br>Executive Council  |                |                                           |
| Second Branch<br>Representative on<br>Executive Council |                |                                           |
| Named Deputy for<br>Executive Council                   |                |                                           |
| Committee                                               |                |                                           |
|                                                         |                |                                           |
|                                                         |                |                                           |

Name of Proposer..... Signature.....

Name of Seconder..... Signature.....

Please ensure the completed nomination paper is delivered to Janet Sergison, Hon Secretary, 23 The Maltings, Carpenters Lane, Hadlow, Kent TN11 0DQ by 5pm on Friday, 28 February 2020.